

INSTRUCTIONS

RECORD OF HARVEST/TERMINATION AND DISPOSITION

This **Record of Termination/Harvest and/or Disposition** should be completed following normal harvesting or early trial termination and disposition of genetically engineered plant material at a trial site and should document the method of harvesting of genetically engineered plant material, the harvest date(s), and the fate of all harvested materials and any residual genetically engineered plant material remaining on the trial site.

A copy of the **Record of Termination/Harvest and/or Disposition** should be forwarded to Authorized Party and a copy to KEPHIS within **FIVE (5) DAYS OF Termination/Harvest and/or Disposition** of the trial. The original should be retained by the Trial Manager in the Compliance Document Binder.

This **Record of Termination/Harvest and/or Disposition** should be verified and signed by an official designated by KEPHIS who shall be present at Termination, Harvest and/or Disposition.

In the event of any **accidental release** of the genetically engineered plant material during harvest, termination and/or disposition of the trial, the Authorized Party and KEPHIS should be immediately notified by telephone and facsimile. The incident and any corrective action taken should be recorded on the **Record of Corrective Action** form.

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TRIAL MANAGER			TRIAL SITE	
LAST NAME	FIRST NAME	MI	SITE LOCATION	
COMPANY/ORGANIZATION/INSTITUTION		DEPARTMENT/SECTION	TRIAL SITE SIZE (M X M) X	No. OF TRIALS AT THIS SITE
ADDRESS			LEGAL OR DESCRIPTIVE LAND LOCATION OF TRIAL SITE	
TELEPHONE	FACSIMILE	ELECTRONIC MAIL	REASON FOR TERMINATION ☐ EARLY TRIAL TERMINATION ☐ END OF SEASON HARVEST	IF TERMINATED EARLY, WAS IT BECAUSE OF A NON-COMPLIANCE ISSUE? ☐ YES ☐ NO

HARVESTING MODE

METHOD USED FOR HARVEST

☐ **BY MACHINERY** ☐ **BY HAND** ☐ **OTHER (below)**

 WAS ALL MACHINERY INSPECTED AND CONFIRMED FREE OF PLANT MATERIAL PRIOR TO ENTERING THE TRIAL SITE? ☐ **YES**
☐ **NO**

 INDICATE HOW MACHINERY WAS CLEANED AT THE TRIAL SITE FOLLOWING CROP DESTRUCT
☐ **AIR** ☐ **WATER** ☐ **HAND** ☐ **OTHER (below)**

ON-SITE DESTRUCTION OF PLANT MATERIAL

INDICATE THE METHOD OF DESTRUCTION OF GENETICALLY ENGINEERED PLANT MATERIAL AT THE TRIAL SITE (DESCRIBE IN DETAIL BELOW)

☐ **DRY HEAT** ☐ **STEAM HEAT** ☐ **BURNING** ☐ **DISCING** ☐ **PLOWING** ☐ **DEEP BURIAL**
☐ **CHEMICAL TREATMENT** ☐ **OTHER**

DATA SHEET FOR RECORDING HARVEST AND DISPOSITION

REFERENCE No./EVENT NAME	KEPHIS AUTHORIZATION / NOTIFICATION PERMIT No.	AMOUNT HARVESTED (KG)	QUANTITY RETAINED/STORED (KG)	HARVEST DATE	TYPE OF MATERIAL RETAINED ☐ GRAIN/SEED ☐ VEGETATIVE MATERIAL ☐ WHOLE PLANTS
GENETICALLY ENGINEERED PLANT MATERIAL SHIPPED FROM SITE ☐ YES ☐ NO	SHIPMENT No.	GENETICALLY ENGINEERED PLANT MATERIAL STORED ON SITE ☐ YES ☐ NO	FACILITY CODE	KEPHIS STORAGE AUTHORITY ☐ YES ☐ NO	INVENTORY CONTROL No.
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☐ YES	☐ NO		☐ YES	☐ NO		☐ YES	☐ NO		☐ WHOLE PLANTS
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ADDITIONAL COMMENTS AND OBSERVATIONS								
TRIAL MANAGER VERIFICATION			SIGNATURE OF TRIAL MANAGER				DATE SIGNED AND STAMP	
			BY MY SIGNATURE, ABOVE, I ATTEST THAT THE INFORMATION CONTAINED HEREIN IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.					
KEPHIS INSPECTOR VERIFICATION			SIGNATURE OF KEPHIS DESIGNATED INSPECTOR				DATE SIGNED AND STAMP	